

**LOCKWOOD RURAL FIRE DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES AUGUST 8th, 2007**

1. **CALL TO ORDER:** Keith Broyles, Board Chairman called the meeting to order at 7:04 p.m.
2. **ATTENDANCE**
Board Members: Keith Broyles, William Cummins, Doug Dunker, Penny Helms
STAFF: Chief Rash, Delet Smart, Chuck Hagan, Dave McKinney, Karim Eshbaugh Keith Kober
Other Guests: Pam Malek (Exxon), Geoff Craft, Evelyn Pyburn

3. **APPROVAL OF MINUTES ---**

*** **A motion was** introduced by Bill Cummins to approve minutes of Board meeting July 11, 2007
Motion was seconded by Doug Dunker..
Motion to approve minutes passed 4-0.

4. **APPROVAL OF WARRANTS**

*** **A motion was** made by Doug Dunker to approve payment of warrants.
Motion was seconded by Penny Helms.
Motion passed 4-0

5. **REVIEW AND APPROVAL OF FINANCIAL REPORT**

Financial Report: The total of the expenses for June 2007 was \$59,069.00. (ATTACHMENT#1)

\$495,040.74 in ambulance payments have been received as of July 31, 2007. Ambulance deposits for July 2007 totaled \$6947.25. The total income received for the Ambulance Fund July 1, 2006 through July 31, 2007 was \$6947.25. Total Miscellaneous income received in July 2007 was \$5723.08 the total received for the General Fund July 1, 2006 through July 31, 2007 was \$5723.08 (ATTACHMENT#2).

6. **CHIEF'S REPORT**

BULLET POINTS FROM CHIEF'S REPORT (ATTACHMENT #3)

- A. Work progress on 07-08 Budget and five year financial plan.
- B. Two year audit progress by Galusha, Higgins, Galusha.
- C. Andy Brown Probation status changed to Firefighter I.
- D. Open meeting laws per Montana Code Annotated.
- E. Reimbursement from VFA/RFA grant for fire clothing, chainsaw, porta-tank liner and wheel chocks.
- F. Social Security reimbursement status.
- G. Discussion of one time spending to preliminary budget.
- H. Engine One is paid off this month.
- I. New air conditioner for crews living quarter's.
- J. New light bar on Command 1.
- K. Expansion of e-mail account for all firefighters, reserves and Board members.

- L. Discussion of proposed Industrial Tax Increment Finance District (TIFD).
- M. Partnership with College of Technology.
- N. Chief's probation period is up and will be discussed at next Board Meeting September 5, 2007.

The Run Report: 77 Calls (ATTACHMENT #4).

There were 55 calls in June 2007.

7. COMMITTEE REPORTS

A. Reserve Fire Fighters Report – (ATTACHMENT #5)

Name change from Volunteers to Reserves. Currently 16 members, all have pagers.

B. Career Fire Fighters Report – N/A

C. Labor & Safety Relations Committee- A brief meeting was held, in attendance were William Cummins, Chuck Hagan, Brad Bell and Chief Rash. All labor and safety issues are progressing smoothly.

D. Ambulance Report- (ATTACHMENT #6)

E. Training Report- N/A

8. OLD BUSINESS

A. Mutual Aid Agreement w/ Billings Fire Dept. Chief Rash presented the Mutual Assistance Agreement to the Board of Directors for approval. This agreement will be an automatic renewal year to year. **(ATTACHMENT #7).**

*** **A motion was** introduced by Bill Cummins to adopt and accept the Mutual Assistance Agreement between Lockwood Fire District and Billings Fire Department.

Motion was seconded by Doug Dunker

Motion passed 4-0

9. NEW BUSINESS

A. Election of Officers: After all nominations the following Board Members were elected to respective offices:

Keith Broyles – Board Chair

William Cummins – Vice Board Chair

Penny Helms – Secretary/Treasurer

*** **A motion was** introduced by Doug Dunker to accept nominations.

Motion was seconded by William Cummins.

Motion passed 4-0.

