

**LOCKWOOD RURAL FIRE DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES JUNE 6th, 2007**

1. **CALL TO ORDER:** Keith Broyles, Board Chairman called the meeting to order at 7:04 p.m.
2. **ATTENDANCE**
Board Members: Keith Broyles, William Cummins, Jan Wheeler, Doug Dunker, Penny Helms
STAFF: Delet Smart, Chuck Hagan, Dave McKinney, James Parmly
Other Guests: Pam Malek (Exxon)

3. **APPROVAL OF MINUTES --- May 2nd, 2007 Meeting With Correction**

*** **A motion was** introduced by Bill Cummins to approve minutes of May 2nd Board meeting with correction to vote tally on truck purchase.

Motion was seconded by Penny Helms.

Motion to approve minutes passed 5-0.

4. **APPROVAL OF WARRANTS**

*** **A motion was** made by Jan Wheeler to approve payment of warrants.

Motion was seconded by Bill Cummins.

Motion passed 5-0

5. **REVIEW AND APPROVAL OF FINANCIAL REPORT**

Financial Report

General Fund expenses for May 2007 totaled \$86,632.30 (**ATTACHMENT #1**) and Ambulance expenses (**ATTACHMENT #2**) for March 2007 totaled \$974.78. The total of the expenses for May 2007 was \$87,598.08.

\$480,568.68 in ambulance payments have been received as of May 31, 2007. Ambulance deposits for May 2007 totaled \$9,573.11. Total Miscellaneous income received in May 2007 was \$7,931.21 the total received for the General Fund July 1, 2006 through June 30, 2007 as of May 2007 was \$81,323.51. (**ATTACHMENT# 3**).

6. **CHIEF'S REPORT**

BULLET POINTS FROM CHIEF'S REPORT (ATTACHMENT #5)

- A. Progress report on new radio system
- B. Strip/replacement of roof on station
- C. New cab and chassis for brush truck ordered.
- D. DNRC has loaned a pump component for Engine 3
- E. Reports on meetings w/LEPC, EMS Commission, etc
- F. New chainsaw/ port-a-tank purchase

- G. Working on backlog of maintenance issues
- H. Report on new volunteers
- I. Report on 5 year budget plan progress.
- J. Administrative Assistant's increased duties.
- K. Progress report on Social Security issue.
- L. Chief refreshing fire, apparatus operations and EMS Skills.

The Run Report: 52 Calls (ATTACHMENT #5).

There were 52 calls in May 2007.

7. COMMITTEE REPORTS

- A. *Volunteers Fire Fighters Report – (ATTACHMENT #6)*
- B. *Career Fire Fighters Report – N/A*
- C. *Labor & Safety Relations Committee-*
- D. *Ambulance Report- N/A*
- E. *Training Report- N/A*

8. OLD BUSINESS

A. Roof Replacement: Covered in the Chief's report, date set, fire fighters will remove old roofing, Rocking JR will replace with new material right away so we will not have an exposed roof in case of bad weather.

B. Old Montana Road/Petrified Tree Pass: Lockwood Fire District received Resolution No. 07-41 from the Yellowstone County Board of County Commissioners the include the area of Old Montana Road and Petrified Tree Pass as part of the Fire District. **(ATTACHMENT #7).**

9. NEW BUSINESS

A. Change meeting date for July meeting from the 4th to the 11th.
It was agreed by the Board to change the July meeting date to the 11th.

10. PUBLIC COMMENTS- Pam Malek inquired about Chief Riley and how he was doing.

11. MEETING ADJORNED

***** A motion was introduced by Doug Dunker to adjourn the meeting at 7:25 p.m.**
Motion was seconded by Jan Wheeler
Motion passed 5-0

Keith Broyles / Chairman, Board of Trustees

June 6th, 2007
Date

June 6th, 2007

Delet Smart, Administrative Assistant / LRFD

Date

ATTACHMENTS TO THE MINUTES ARE AVAILABLE FOR VIEWING AT THE LOCKWOOD FIRE STATION.